

# Agenda

Tandridge  
Local Committee

**We welcome you to  
Tandridge Local Committee**  
Your Councillors, Your Community  
and the Issues that Matter to You

## Discussion

- Tandridge Parking Review
- Update on flood alleviation schemes in Tandridge
- Annual performance report from Surrey Fire and Rescue



## Venue

**Location:** Council Chamber,  
Tandridge District Council  
Offices, Station Road East,  
Oxted, RH8 0BT

**Date:** Friday, 22 September 2017

**Time:** 10.15 am



**SURREY**

# You can get involved in the following ways

## ***Ask a question***

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. Most local committees provide an opportunity to raise questions, informally. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

## ***Write a question***

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

# Get involved

## ***Sign a petition***

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.



## Attending the Local Committee meeting

Your Partnership officer is here to help.

*Email:* [victoria.eade@surreycc.gov.uk](mailto:victoria.eade@surreycc.gov.uk)

*Tel:* 02085417939 (text or phone)

*Website:* <http://www.surreycc.gov.uk/tandridge>



Follow @TandridgeLC on Twitter

This is a meeting in public.

Please contact **Vicki Eade, Partnership Lead (East)** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language
- If you would like to attend and you have any **additional needs, e.g. access or hearing loop**
- If you would like to talk about something in today's meeting or have a local initiative or concern.

### **Surrey County Council Appointed Members**

Mr David Hodge CBE, Warlingham  
Mr Chris Botten, Caterham on the Hill  
Mr David Lee, Caterham Valley  
Mrs Lesley Steeds, Lingfield  
Mrs Rose Thorn, Godstone  
Mr Cameron McIntosh, Oxted

### **District Council Appointed Members**

Mr Pat Cannon, Chaldon  
Mr Michael Cooper, Harestone  
Mr Martin Fisher, Oxted North and Tandridge  
Mr Nick Childs, Godstone  
Mrs Maureen Young, Dormansland and Felcourt  
Mr Simon Morrow, Warlingham East, Chelsham, Farleigh

Chief Executive  
**David McNulty**

#### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*

**Note: This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.**

**Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.**

*If you have any queries regarding this, please contact the Partnership Lead Officer as above.*

## **1 APOLOGIES FOR ABSENCE**

To receive any apologies.

## **2 MINUTES OF PREVIOUS MEETING**

(Pages 1 - 10)

To approve the Minutes of the previous meeting as a correct record.

## **3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

### **Notes:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

## **4 PETITIONS**

The deadline for receiving a petition was 14 days before the meeting, and no petitions have been received.

## **5 FORMAL PUBLIC QUESTIONS**

To answer any questions from residents or businesses within the Tandridge District area in accordance with Standing Order 69. Notice should be given in writing or by email to the Partnership and Committee Officer by 12 noon four working days before the meeting.

## **6 MEMBERS QUESTIONS**

To receive any written questions from Members under Standing Order 47. Notice should be given in writing to the Partnership and Committee Officer of formal questions by 12.00 noon four working days before the meeting.

## **7 TANDRIDGE PARKING REVIEW (EXECUTIVE FUNCTION FOR DECISION)**

(Pages 11 - 22)

Each year Surrey Highways receives requests to change existing, or introduce new parking restrictions in Tandridge. For greater efficiency, these requests are compiled and reviewed in a district wide process.

To progress the 2017/18 review, the committee is asked to approve statutory consultation for changes to on-street parking restrictions at the locations listed in the report annexes.

*(Report and 2 annexes attached).*

**8 ROAD SAFETY OUTSIDE SCHOOLS - BURSTOW PRIMARY SCHOOL (EXECUTIVE FUNCTION FOR DECISION)** (Pages 23 - 32)

A petition was submitted to the Tandridge Local Committee on 9 December 2016 requesting an improvement to road safety on Wheelers Lane and Redehall Road, Smallfield following an accident which occurred outside of school hours. Since this petition was submitted there has been a subsequent accident in May 2017 involving a child from Burstow Primary School, this has obviously renewed concerns surrounding road safety of the children attending Burstow Primary School. This report makes recommendations for highway improvements and road safety education and training activities to try to tackle the problems identified.

*(Report attached).*

**9 HIGHWAYS SCHEMES 2017/18 UPDATE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN)** (Pages 33 - 46)

This report summarises progress with the Local Committee's programme of Highways works for the current financial year 2017/18. It also provides information on the major scheme projects and centrally funded maintenance schemes.

*(Report and annex attached).*

**10 UPDATE - FLOOD ALLEVIATION SCHEMES IN TANDRIDGE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN)** (Pages 47 - 54)

Tandridge district is at risk of flooding from surface water, ground water and both main and ordinary watercourses. Flooding often occurs in the winter months but has also occurred during intense rainfall events in the summer periods. This report focuses on two flood risk management schemes in Tandridge District.

The Local Flood Risk Management Strategy sets out the activities and priority of activities in the strategy's objectives and can be found on the county council's website.

*(Report and Annex attached).*

**11 ANNUAL PERFORMANCE REPORT 2016/17 - SURREY FIRE AND RESCUE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN)** (Pages 55 - 66)

This report outlines the major strands of activity undertaken within the Tandridge area by the Surrey Fire and Rescue Service (SFRS) teams based at Lingfield Godstone and Oxted Fire Stations during 2016 – 17.

It contains information on the various activities undertaken by the District team to reduce the risk from fire, water and road traffic incidents to the residents of Tandridge District, including direct contact, public education programmes and campaigns. Relevant County wide

activity is also included.

*(Report and Annex attached).*

**12 DECISION TRACKER (FOR INFORMATION)**

(Pages 67 - 70)

This document provides an update on progress on issues arising from public questions and petitions.

*(Report attached).*